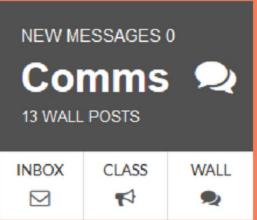
# MAKING A CLASS ANNOUNCMENT

- 1. CLICK CLASS
- 2. COURSE LIST APPEARS
- 3. SELECT A COURSE & CLASS





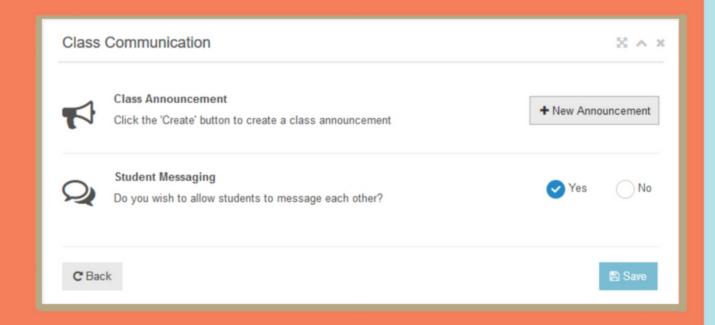
One of the first things you probably want to do after creating a class is to make an announcement to that class



SELECT A COURSE THEN CLASS ×
■ Algebra I
Fall Semester 2018
■ Algebra II
■ Caluclus II

# CREATING A CLASS ANNOUNCEMENT CONTINUED...





## 4. CLASS COMMUNICATION **WIDGET APPEARS**



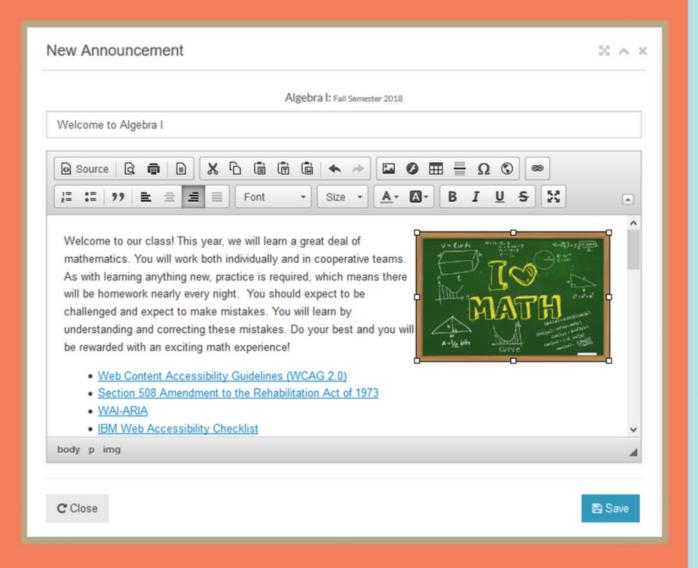
#### 5. CLICK NEW ANNOUNCEMENT





# CREATING A CLASS ANNOUNCEMENT CONTINUED...





## **6. ANNOUNCEMENT EDITOR APPEARS**



#### 7. ENTER NAME OR SUBJECT



## 8. ENTER CONTENT AND **CLICK SAVE**

### **CKEDITOR**

You can design your announcement using simple text or you can style the text as well as uploading and including pictures.